# PRIVACY POLICY

This privacy policy sets out how the 'Bodmin Riding and Heritage Committee' uses and protects any data that you provide 'Bodmin Riding and Heritage Committee' when you use this website.

'Bodmin Riding and Heritage Committee' is committed to ensuring that your privacy is protected. Should we ask you to provide certain data by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

'Bodmin Riding and Heritage Committee' may change this policy by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 25/05/2018.

## How we collect data from you

We may collect data about you from several different sources including in person, via our website, telephone and email enquiries, referrals, events, exhibitions and other legitimate activities.

#### What data we collect

We may collect the following information:

Name

Contact information including email address

Other details provided by you through forms on our website.

## How your data is used

We use the data that we collect from you to keep you informed of Bodmin Riding and Heritage Day events. We may also use your data for one or more of the following purposes:

To provide information to you relating to our products or services.

To inform you of any changes to our website, Facebook page, Twitter page or any other media services we adopt.

#### How your data is shared

We do not share your data with other third parties; future exceptions may include an email marketing provider (e.g. MailChimp).

## How we use cookies and similar technologies

Cookies are small files that are placed on your computer when you visit websites. We may use cookies or other identifiers on our website, in our emails and other technologies. We use these technologies for legitimate activities such as analytics to improve our website and advertising to

promote our events. Cookies do not collect any personal data and you cannot be identified by them. You can control cookies through your browser settings and other tools.

## How you can access or delete your data

You have the right to access any information we hold on you. To request access and deletion of your data we have collected, simply email us at <a href="mailto:info@bodminridingandheritage.org.uk">info@bodminridingandheritage.org.uk</a>

## How you can opt out

To opt out of marketing emails we may send you, press the "unsubscribe" feature on the email.

To opt out of any other communications you receive from us please email us on <a href="mailto:info@bodminridingandheritage.org.uk">info@bodminridingandheritage.org.uk</a>

#### **External Links**

Our website may include links to external websites. Where we provide a link to an external website our Privacy Policy does not apply to that website.

#### How to lodge a complaint

If you wish to lodge a complaint on how we have handled your personal data, please email us at <a href="mailto:info@bodminridingandheritage.org.uk">info@bodminridingandheritage.org.uk</a> and your complaint will be investigated.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law, you can contact the Information Commissioner's Office <a href="https://ico.org.uk/">https://ico.org.uk/</a>

#### **Contact Us**

If you have any questions regarding our Privacy Policy please email us on <a href="mailto:info@bodminridingandheritage.org.uk">info@bodminridingandheritage.org.uk</a>